

VACANCY -Bram Fischer International Airport Hospital

ROLE PROFILE

Role Title	HUMAN RESOURCES BUSINESS PARTNER
Department	HUMAN RESOURCES
Reporting Structure	DIRECTLY TO THE HOSPITAL MANAGER AND FUNCTIONAL DOTTED REPORTING LINE TO THE GROUP HR MANAGER
Closing date	15 November 2021

ROLE SUMMARY

We are looking for an independent and innovative team player with passion for service excellence. The incumbent will provide a full generalist HR function to the relevant business unit(s), including recruitment, performance management, training and development, IR and general HR administration and reporting.

SKILLS PROFILE

INHERENT REQUIREMENTS

- Grade 12
- Relevant 3 Year HR Degree / HR BTech Degree

WORK EXPERIENCE

- 2 to 3 years in a Generalist Human Resources role is essential
- Experience in a Hospital / Hospitality environment will be advantageous
- Experience on the SAP HRIS will be advantageous
- Excellent interpersonal and communication skills at all levels are essential
- Excellent administration and organization skills are essential

KNOWLEDGE

- Recruitment and Selection
- Workplace Discipline and Industrial Relations
- Employee Records, Payroll & Employee Benefits
- Performance, Talent and Career Management
- Succession Planning
- Employee Engagement

APPLICATION PROCESS

BUSAMED IS AN EQUAL OPPORTUNITY EMPLOYER

The Company's Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Busamed actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to Applications.Bramfischer@Busamed.co.za before the closing date cited above.

Should you not hear from us by the 15th December 2021, please consider your application unsuccessful.