

VACANCY - HILLCREST	
Role Title	TRAINING DEVELOPMENT OFFICER
Department	NURSING MANAGEMENT
Reporting Structure	NURSING MANAGER
Closing Date	29 OCTOBER 2021
ROLE SUMMARY	
<p>The incumbent will be responsible for the analyses of training needs, developing of training plans and the facilitation of training to meet needs identified. Assist and support the professional development of staff and quality improvement of the unit and hospital. Act as resource for the implementation of evidence-based practice and risk mitigation. The incumbent will assist the Unit Manager to support daily unit efficiencies.</p>	

SKILLS PROFILE
EDUCATION
<ul style="list-style-type: none"> • Registration with the South African Nursing Council as a Registered Nurse. • Nursing Education qualification is essential. • Infection Control experience advantage. • Compliance with the SANC code for a Registered Nurse and all applicable health care legislation.
WORK EXPERIENCE
<ul style="list-style-type: none"> • Working experience in private healthcare or healthcare funding industry will be advantageous. • Capacity to implement and maintain standards of health practice required from all accredited bodies and appropriate health legislation.
COMPETENCIES AND OUTPUTS
<ul style="list-style-type: none"> • Computer Literacy essential. • Fluent communication in English essential. • Driving risk based and planned training as per work skills plan and hospital risks within the hospital • Identifying training and development needs. • Designing and expanding training and development programmes based on the needs of the organisation and the individual. • Timeous accurate reporting to relevant management structure. • Participation on relevant committees. • Any other duties assigned by the management from time to time. • Policies and procedures development and implementation. • Ensuring safe, competent quality nursing care delivery. • Implement quality improvement strategies. • Participate in clinical, quality visibility and auditing of patient care and risks. • Producing training materials for in-house courses. • Ensuring that statutory training requirements are met. • Evaluating training and development programmes. • Keeping up to date with developments in training by reading relevant journals, going to meetings and attending relevant courses.

APPLICATION PROCESS

BUSAMED IS AN EQUAL OPPORTUNITY EMPLOYER

The Company's Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Busamed actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to applications.hillcrest@Busamed.co.za before the closing date cited above. Kindly indicate the name of the position you are applying for in the subject line of your email.
