



ROLE PROFILE - HARRISMITH	
Role Title	Unit Manager
Department	Mental Health Ward
Reporting Structure	Nursing Manager
Closing Date	09 April 2021
ROLE SUMMARY	
<p>The Unit Manager will be responsible for coordinating Improved Quality Nursing Care by ensuring compliance to professional and ethical practice. The incumbent will be accountable for coordinating Training, Development and Mentoring of staff in the Unit. The incumbent will also be expected to apply and manage the best and most effective operational practice by focusing on the integration of people, technology and finance drivers in ensuring that Unit costs are maintained within budget.</p> <ul style="list-style-type: none"> <li>• Manage Acuties and Skill Mix in such a way as to ensure cost effective Quality Care.</li> <li>• Manage all costs emanating from the Department.</li> <li>• Ensure correct Billing, Stock Management and Ordering.</li> <li>• Facilitate timeous and accurate Compilation of Files.</li> <li>• Ensure the unit is providing safe, cost effective quality patient care in line with the Clinical Governance strategy and evidence based practice.</li> <li>• Evaluate the patient's journey through patient experience and stakeholder input.</li> <li>• Evaluate Nursing Quality Indicators and Clinical Outcomes.</li> <li>• Communicate effectively with patients, families and parents regarding the patient's care.</li> <li>• Promote health and well-being of Patients and staff.</li> <li>• Ensure the principles of Infection Prevention and all standard precautions are adhered to.</li> <li>• Implementing group Quality Initiatives.</li> <li>• Ensure patient confidentiality.</li> </ul>	
SKILLS PROFILE	
EDUCATION	
<ul style="list-style-type: none"> <li>• Registration with the South African Nursing Council as a Professional nurse and Psychiatric nurse</li> <li>• Relevant qualification in Psychiatry B CUR/Diploma in Nursing (General, Community Health and Psychiatric) &amp; Midwifery</li> <li>• Prior experience in psychiatric nursing is essential (Minimum 5 years)</li> <li>• Flexible in working hours/Shifts</li> <li>• Computer Literacy, SAP will be an advantage</li> <li>• Post basic qualification in Management will be an advantageous</li> </ul>	
WORK EXPERIENCE	

- +5 years working experience in private healthcare or healthcare industry will be advantageous.
- Experience in clinical leadership
- Capacity to implement and maintain standards of health practice required from all accredited bodies and appropriate health legislation
- Management Experience essential.

#### KNOWLEDGE

- Computer Literacy essential
- Sound financial knowledge and the ability to interpret financial data
- Nursing standards

#### APPLICATION PROCESS

##### **BUSAMED IS AN EQUAL OPPORTUNITY EMPLOYER**

The Company's Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Busamed actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to [applications.harrismith@busamed.co.za](mailto:applications.harrismith@busamed.co.za) before the closing date cited above.

Should you not hear from us by the 23<sup>rd</sup> April 2021, please consider your application unsuccessful.