

VACANCY - Harrismith	
Role Title	Post Basic - Qualified Pharmacist Assistant
Department	Pharmacy
Reporting Structure	Pharmacy Manager
Closing Date	12 February 2020

## **ROLE SUMMARY**

The incumbent will assist the pharmacist in dispensing and to perform pharmacy related administrative duties.

## **SKILLS PROFILE**

## **EDUCATION**

- Grade 12 or equivalent NQF level 4 qualification.
- Qualified as Post Basic Pharmacist Assistant
- Registered as a post basic pharmacist assistant with the South African Pharmacy Council

#### **WORK EXPERIENCE**

- Two years' experience in a similar position in a pharmacy
- Working experience in private healthcare will be advantageous

# **KNOWLEDGE**

- Computer Literacy essential.
- Knowledge of dispensing systems and ordering systems
- The dispensing of a prescription to in and out patients following the interpretation and evaluation of the prescription by a pharmacist
- Provision of drug information service under the supervision of a pharmacist
- Supply of ethical ward stock under the supervision of a pharmacist
- Supply of surgical ward stock
- Assist in the control of stock kept in wards
- Aseptic compounding of mixtures according to GPP under supervision of the pharmacist
- Checking and controlling expiry dates of medication in stock
- Assist in cyclical counts and full stock take process
- Assist in ethical and surgical stock ordering
- Related house-keeping tasks
- All duties assigned by management from time to time
- Keep up to date with evolving policies and procedures and abide by them at all times.



# **APPLICATION PROCESS**

## **BUSAMED IS AN EQUAL OPPORTUNITY EMPLOYER**

The Company's Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Busamed actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to <a href="mailto:applications.harrismith@busamed.co.za">applications.harrismith@busamed.co.za</a> before the closing date cited above.

Should you not hear from us by the 4th March 2020, please consider your application unsuccessful.