

**VACANCY -Bram Fischer International Airport Hospital**

**ROLE PROFILE**

Role Title	<b>Accountant</b>
Department	<b>Finance</b>
Reporting Structure	<b>Finance Manager</b>
Closing date	<b>13 February 2020</b>

**ROLE SUMMARY**

The Accountant will be responsible for researching and analyzing accounting data and preparing reports. The Accountant is further responsible for ensuring that timeous payments are done, collection targets are met and month-end procedures are followed.

**SKILLS PROFILE**

**INHERENT REQUIREMENTS**

- Grade 12 or equivalent NQF level 4 qualification
- Bachelor's Degree in Accounting

**WORK EXPERIENCE**

- 3 years accounting experience
- Strong analytical skills with attention to detail
- Advanced computer literacy
- The knowledge of SAP would be advantageous

**KNOWLEDGE**

- Maintain books of account in order to meet reporting requirements as to time, accuracy and integrity.
- Assists Financial Manager in all accounting related matters
- Management of the bookkeeping and accounting function, in conjunction with the Financial Manager.
- To be able to ensure and maintain that the month end processes are followed (creditors reconciliations reviewed, etc)
- Post payments to accounts and allocate as required

**APPLICATION PROCESS**

**BUSAMED IS AN EQUAL OPPORTUNITY EMPLOYER**

The Company's Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Busamed actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to [Applications.Bramfischer@Busamed.co.za](mailto:Applications.Bramfischer@Busamed.co.za) before the closing date cited above.

**Should you not hear from us by the 28<sup>th</sup> February 2020, please consider your application unsuccessful.**